

# Background Check Procedures

The Sumner County Board of Education requires a Criminal Background Check (CBC) for all new employees and returning employees. Current employees must also complete a CBC every 5 years. Your background must be verified and cleared by the Human Resources Department before you can begin working. If you are a new classified employee, new substitute, nonfaculty member, or current employee there will be no charge. If you are a certified teacher or returning employee, \$315 will be subtracted from your first paycheck. To make an appointment, please follow the instructions below (Desktop/Laptop):